

# Student Driving Agreement 2019-2020 School Year

MILLBROOK HIGH SCHOOL  
251 First Woods Drive, Winchester, VA 22603

Driving to school in a personal vehicle is a privilege afforded students at Millbrook High School who demonstrate responsibility and proper safety. Parking permits are issued on a first come, first served basis. **Tenth grade students are eligible for a parking permit after the 1<sup>st</sup> semester with approval from their principal based on passing grades in all classes & not having excessive tardies to school.** Ninth grade students will not be issued parking permits. All students receiving a parking permit must observe the following regulations:

1. Students may register all family owned vehicles on one parking permit. Permits may not be transferred to vehicles owned by other students.
2. Students who need a temporary parking permit for using another vehicle may get one from the school security office.
3. The parking permit must hang from rearview mirror.
4. All student vehicles must be parked in the student parking lot only in their assigned space only.
5. Students must obey all driving regulations while operating a vehicle on school property. **Pedestrians and school buses always have the right of way on school grounds.**
6. Students are to come directly into the building after parking their vehicle in the student parking lot. Loitering in the parking lot before and after school hours is prohibited.
7. Students are not to return to their vehicles for any reason once they enter the building. In an emergency situation a school administrator may give a student permission to return to the parking lot.
8. Sophomores must receive principal signature (only eligible 2<sup>nd</sup> semester).
9. Online payments are encouraged, using "MySchoolBucks" payment System.
10. All vehicles parked on school property are subject to search by school administration.

Bring the following to the school security officer after paying fees (**\$75 Full Year, \$56.25 2<sup>nd</sup> Qtr., \$37.50 3<sup>rd</sup> Qtr. & \$18.75 Last Qtr.**):

- Valid Drivers license
- Completed application with parent signature

Students will lose their privilege to park at Millbrook for violation of the standards for student conduct listed below: **Parking fees will not be refunded to students who have their privilege to park revoked.**

- Leaving school without permission
- Transporting students off campus who do not have authorization to leave
- Excessive tardies to school / unexcused absences
- Improper driving
- Improper parking – **Parking in Staff / Visitor spaces (Up to 2 week suspension of Driving Privileges)**
- Unsafe behavior

**Repeat offenders may have their privilege to park revoked for the remainder of the year.**

*I have read the above regulations and understand that I will lose my driving privilege if I violate these regulations. I further understand that driving to school is a privilege that may be revoked by the school administration for due cause.*

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Student Signature

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Date

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Student Name Printed

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Parent / Guardian Signature

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Administrator – 10<sup>th</sup> grade students only

**Millbrook High School**

**Automobile Registration 2019-2020 School Year  
(PLEASE PRINT CLEARLY)**

Parking Permit # \_\_\_\_\_

Student Name: \_\_\_\_\_  
Last First MI

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Grade: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State

**Vehicle Information #1 – List the primary vehicle you will be driving to school:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**License Plate Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

\*\*List any other family cars you may drive to school using the permit number you are given.

**Vehicle Information #2:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**License Plate Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Vehicle Information #3:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**License Plate Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Vehicle Information #4:**

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Color:** \_\_\_\_\_ **Year:** \_\_\_\_\_

**License Plate Number:** \_\_\_\_\_ **State:** \_\_\_\_\_

*I will not transfer my permit to any vehicles that are not listed above without informing the Security Officer in advance. Doing so will forfeit my parking privileges.*

**\* To receive Parking Permit shaded area must be completed for each vehicle**

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## **STUDENT COPY**

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